SDMS User Manual for TP Disbursement Module

PMKVY2.0

7th February, 2017
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Introduction

PMKYV2.0 - SDMS user manual for TP Disbursement Module.

Finance SPOC for the Training Partner will be using this web portal in order to generate invoice copies.

Topics covered in the manual include:

- Verifying Pending Batches
- Viewing Verified Batches
- Viewing Batches Requiring Clarification
- Understanding the Payment Process
- Generating an Invoice

Pending Batches

Click Pending Batches to display list of batches pending for verification.

1. Click Training Center Id for detailed information.
**Note:** Tranche 1 disbursement is applicable only for Aadhaar ID or Alternate ID validated candidates.

### Field Description

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID Status</td>
<td>Aadhaar ID and Alternate ID status</td>
</tr>
<tr>
<td>PwD</td>
<td>Candidates with disability</td>
</tr>
<tr>
<td>Special Area</td>
<td>Training in special area like North-East region</td>
</tr>
<tr>
<td>Base Cost</td>
<td>Per hour training cost</td>
</tr>
<tr>
<td>Total Base Cost</td>
<td>Base Cost + PwD cost + Special Area cost</td>
</tr>
<tr>
<td>PwD cost</td>
<td>An additional amount of 10% over and above the base cost will be charged for candidates with disability</td>
</tr>
<tr>
<td>Special Area Cost</td>
<td>For training in special areas, an additional amount of 10% over and above the Base cost will be charged</td>
</tr>
<tr>
<td>Total Tranche Cost</td>
<td>Job Role Duration * Total Base Cost</td>
</tr>
<tr>
<td>Tranche1</td>
<td>First Disbursement Tranche Cost (Example: New Skilling 30%) / Total – Total value of Proforma invoice</td>
</tr>
<tr>
<td>Expected TDS</td>
<td>Cost deducted from invoice</td>
</tr>
<tr>
<td>Grand Total</td>
<td>After Expected TDS deduction Cost</td>
</tr>
</tbody>
</table>
2. Click **Verified** to approve the calculation.

3. Click **Clarification** to enter the JIRA portal. Here, you can raise JIRA tickets to address any concerns.
Verification Batches

Click **Verified Batches** to display a list of verified batches.

In the **Verified Batches** list, **Verified** and **Clarification** tabs are disabled, because all batches in this list are already verified.
Batch Clarification

Click **Batch Clarification** to display the list of batches that require clarification.

The **Batch Clarification** list, **Verified** and **Clarification** tabs are disabled, because the selected batch is under clarification.
Payment Process

- SSC approves a batch to proceed with the verification.
- NSDC verifies the budget calculation in detail.
- After the verification, the batch will be visible in the portal.
Generating an Invoice

1. To generate an invoice, in **Pending Batches** click the checkbox to select the Batch and click **Verified**.

2. The Proforma Invoice status changes to Approved. On approval, the system generates the invoice automatically. A unique invoice number for each training partner (TP).