

REQUEST FOR PROPOSAL

FOR

EMPANELMENT WITH BIHAR SKILL DEVELOPMENT MISSION (BSDM) AS AN AGENCY FOR PROVIDING COURSE CONTENT FOR SHORT TERM MODULAR COURSES PRESCRIBED BY RESPECTIVE SECTOR SKILL COUNCILS (QUALIFICATION PACKS)

RFP No: BSDM/08/2017-2018

Date: 22/ 06/ 2017

**BIHAR SKILL DEVELOPMENT MISSION (BSDM)
DEPARTMENT OF LABOUR RESOURCES
GOVERNMENT OF BIHAR,
A-WING, 5TH FLOOR, NIYOJAN BHAWAN, PATNA- 800001
Email Id: biharskilldevelopmentmission@gmail.com
Website: www.skillmissionbihar.org**

Letter of intimation (LOI) for Request For Proposal (RFP)

Assignment Title: Empanelment with Bihar Skill Development Mission (BSDM) as an agency for providing course content for specified short term modular courses prescribed by respective Sector Skill Councils (SSC) i.e. Qualification Packs (QPs)

Dear Sir / Madam,

BSDM intends to enter into an arrangement for the provision of services as outlined in this RFP document. In this respect, BSDM would like to invite your organization to submit a proposal as outlined in this RFP.

1. Principal Secretary, Dept. of Labour Resources, Govt. of Bihar- cum- CEO, Bihar Skill Development Mission (BSDM), invites sealed proposals (**Two Bid System**) from reputed and experienced agencies/firms/companies for empanelment with Bihar Skill Development Mission (BSDM) as an agency for providing course content for specified short term modular courses prescribed by respective Sector Skill Councils (SSC) i.e. Qualification Packs (QPs). The list of courses (QPs) for which course content is required is attached as Annexure III (48 Courses) under this RFP document.
2. BSDM through this RFP intends to facilitate its empaneled Skill Development Centers (SDCs) to have access to such organizations which have ownership of course content of specified QP/s and are willing to sale such course content to these SDCs on a lowest price discovered through this RFP. This will also serve the purpose of standardization of respective course content and will help as an add for uniform training deliveries at these SDCs.
3. The syllabus, course curriculum for the courses for which course content is to be supplied should strictly match with the syllabus and course curriculum of QPs. Organization will be eligible for those courses only for which their course material is approved by BSDM in this RFP process.
4. Earnest Money Deposit (EMD): An EMD of Rs. 25,000/- (Rs. Twenty Five Thousand Only) in the form of a Demand Draft drawn from a Scheduled Bank of India in favor of "Bihar Skill Development Mission" payable at Patna must be enclosed in Technical Bid.
5. The application procedure, eligibility criteria, evaluation methodology, terms and conditions and the scope of work are detailed in this RFP which can be seen or downloaded from the "Tender Section" of our **website: <http://www.skillmissionbihar.org>**
6. Kindly note that the selection of organization under this RFP will not guarantee allocation of work/supply orders and BSDM will assume no liability or cost towards it. BSDM makes no commitments, express or implied, that this process will result in a business transaction between anyone.
7. The Proposal must be prepared in the prescribed formats and submitted to: Bihar Skill Development Mission, Department of Labour Resources, Government of Bihar, A-Wing, 5th Floor, Niyojan Bhawan, Bailey Road, Patna - 800001 on or before 3:00 PM of 19/ 07/ 2017 by hand / through courier / speed post. BSDM will not be responsible for any courier / postal delay.
8. Incomplete responses or those received after the specified time and date or not fulfilling the specified requirement shall not be considered.
9. The undersigned reserves the right to issue addendum/corrigendum or to accept or reject any or all proposal(s) or to cancel the whole of this RFP at any stage without assigning any reason thereof.

**Principal Secretary
Department of Labour Resources
Government of Bihar-cum-Chief Executive Officer
Bihar Skill Development Mission**

Schedule for RFP

A	Name of the Issuer	Bihar Skill Development Mission, a Society formed under Department of Labour Resources, Government of Bihar
B	Address where response to the RFP has to be submitted	Chief Executive Officer Bihar Skill Development Mission Department of Labour Resources Government of Bihar, A-Wing, 5 th Floor, Niyojan Bhawan, Bailey Road, Patna – 800001
C	Issue of RFP	22/ 06 / 2017
D	Last Time and date of submission of response to the RFP	On 19/ 07 / 2017 latest by 3:00 PM.
E	Opening of Technical Bid	The Technical Bid will be opened on the same day i.e. on 19/07/2017 at 4.00 PM in front of the Tender Committee and the authorized representative of the agencies who wish to be present, in the office of the BSDM.
F	Bid Validity Period	The Bid Validity Period will be 180 days from the last date of submission of this RFP.
G	RFP intended for	Training Organizations/Publishing Houses/any such organizations who are either operating in the skill eco-system or are in the publication of books or materials.
H	Opening of Financial Bid	Financial Bid of only those bidders who have qualified the technical eligibility criteria will be opened on a date and time duly communicated to them.
I	List of Courses (QPs) for which Course Content are required	Annexure III
J	List of Districts of Bihar	Annexure IV

Brief background of BSDM:

In Bihar a comprehensive and long-term strategy for skill development is being developed by the Government of Bihar. Accordingly, the Bihar Skill Development Mission (BSDM) has been constituted under the chairmanship of the Honorable Chief Minister with the vision to increase the capacity & capability of the system to deliver quality skill training and professional knowledge to the youth to enhance their employability and bridge the skill deficit with a view to meet the growing demand for skilled manpower.

Objectives of the Mission:

- To facilitate generation of adequate employment opportunities through a policy frame work.
- To encourage and facilitate skill training for youth of Bihar.
- To monitor generation of employment in different sectors.
- To facilitate launching of training programmes for both uneducated and educated unemployed persons for up-gradation of their skills.
- To formulate area and trade specific strategies for maximizing employment opportunities on a sustainable basis in the State supported by private sector.
- To facilitate a coordinated approach in achieving the above objectives for maximizing the benefits over time and space and in reaching out the most needy sections of the population.
- Management of skill development agenda of the State of Bihar

Brief on objective of this RFP:

BSDM through this RFP intends to facilitate its empaneled Skill Development Centers (SDCs) to have access to such organizations which have ownership of course content of specified QP/s and are willing to sale such course content to these SDCs on a lowest price discovered through this RFP. This will also serve the purpose of standardization of respective course content and will help as an add for uniform training deliveries at these SDCs.

The list of these empaneled organizations and their selected courses will then be shared with the BSDM approved Skill Development Centers (SDCs). These empaneled organization/s then has to arrange at least one or more Authorised Distribution Center and have to ensure availability of the approved Course Content at such authorized distribution center/s which can be at any place in Bihar. The SDCs will purchase course content of these courses directly from these Authorised Distribution Center at the rate approved by BSDM.

BSDM will thus be acting as a facilitator only and will not assume any liability towards the outcome of this process.

Instructions to the Bidders

1. Completeness of Response

- A.** Bidders are advised to study all instructions, forms, requirements and other information in the RFP document carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- B.** The response to this RFP should be full and complete in all respects. Failure to furnish all information required by the RFP documents or submission of a proposal not substantially responsive to this document will be at the Bidder's risk and may result in rejection of its Proposal at any stage i.e. even at post empanelment stage.

- C. RFP should be submitted by the Agencies as Sole applicants only. No form of Consortiums/ Joint Ventures or sub-contracting model is allowed.

2. RFP Proposal Preparation Costs & related issues

- A. The bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, preparation of proposal, participation in meetings/discussions/presentations, in providing any additional information required by BSDM to facilitate the evaluation process, etc.
- B. BSDM will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

3. Terms and Conditions

- A. The list of courses (QPs) for which course content is required is attached as Annexure III under this RFP document. An organization can apply for one or more or all of the 48 courses as mentioned under Annexure III.
- B. The syllabus, course curriculum for the courses for which course content is to be supplied should strictly match with the syllabus and course curriculum of QPs.
- C. The Course Content should be supported by illustrations, examples, pictures, exercises etc. which should be able to present complete learning material for the respective course. The Course Content should be in both Hindi & English languages.
- Ø The price has to be same for both the Hindi and English Course Content.
 - Ø The Course Content has to be supplied in Printed and Book form.
 - Ø The Cover Page and Last Page has to be in Colour. Rest Course Content may be in black and white.
 - Ø The Course Content has to be printed as per following specifications:
 - Ø Size: Finished Size, 11 inch * 8.5 inch
 - Ø Paper: 80 GSM white maplitho of A Grade Mill
 - Ø Text: One colour Black Printing with planning and CTP/PS Plate
 - Ø Cover: 300 GSM Art Board of A Grade Mill with One or both side four colour printing with polyester film lamination
 - Ø Binding Quality: Perfect Binding
- D. The selected organizations have to modify and update their respective Course Content as and when the course curriculum of such QPs are modified or updated by respective Sector Skill Councils (SSCs)
- E. The selected organization has to ensure availability of the approved course content through an authorised distribution centre at any one or more place/s in Bihar.
- F. It is strongly suggested that only those organization should participate in this RFP and for those courses only for which they have capability to meet the demand of BSDM empanelled Skill Development Centers (SDCs) in agreed/stipulated timelines.

- G.** The price quoted by the bidder shall be an all-inclusive price, at which the respective Course Content will be available at such Authorised Distribution Centre. The price has to be quoted on per user basis or per course content basis (i.e. per book basis). BSDM may ask course wise L-1 bidder to substantiate its quoted price and may negotiate for further rationalization of prices. The price thus arrived will be the approved price of the respective course at which such course content will be purchased by Skill Development Centers (SDCs) at authorised distribution center.
- H.** As per BSDM norms the minimum batch size for a batch is twenty. Hence the minimum order that an organization can expect for a course from a single SDC will be 20 course content (book).
- I.** Kindly note that the selection of organization under this RFP will not guarantee allocation of work/supply orders and BSDM will assume no liability or cost towards it. BSDM makes no commitments, express or implied, that this process will result in a business transaction between anyone. No agreement/contract expressed or implied will be executed under this process.
- J.** The role of BSDM under this RFP is a facilitator only wherein it is only identifying the seller who has the lowest price for a course content that is approved by BSDM. BSDM cannot guarantee any minimum number of transactions or minimum purchase figure for any course content by SDCs. Identification of lowest price amongst approved course contents of various organizations is the only essence of this RFP. All further arrangements and terms, for example payment terms, supply terms etc., if any, will be the matter of respective SDCs and selected organizations and has to be devised between them.
- K.** BSDM will not be responsible for any dispute between SDCs and selected organizations and makes it clear that BSDM should not be treated as an agent either of SDCs or selected organizations. BSDM will not be responsible for any violation of Intellectual Property Rights or its unlawful use, if any, done by any party or SDCs and will not be a party of any such dispute.
- L.** BSDM may suo-moto at its discretion and at any time will be free to de-empanel such selected organizations for their respective course content.
- M. Validity of Price Discovered/empanelment:** The selected organization will be bound to supply these course content to the SDCs through their authorized distribution centre at approved rate for a period of one year from the date of empanelment. BSDM may extend this empanelment further depending upon performance and with mutual consent.
- N. Intellectual Property Rights:** The Intellectual Property Rights in respect of the Course Content/s proposed hereunder, vests entirely with the bidder and the bidder by participating in this RFP explicitly warrants that it has full legal title and authority of the Course Content/s as proposed under this RFP.
- O.** The list of district headquarters are attached as Annexure IV of this RFP.
- P.** The selected organization has to ensure that respective course content/s are made available within 3 weeks from the date of order being placed at their Authorised Distribution Center. The SDCs can place order directly at Authorised Distribution Center or with selected organization and it can be ordered through mail.

Q. Performance Guarantee:

1. An amount equivalent to INR Rs. 5,000/- (Five Thousand) per selected course will be deposited by the successful bidder as performance guarantee in form of demand draft issued from a Scheduled/Nationalized Bank in favour of “Bihar Skill Development Mission”. The demand draft should be payable at Patna. This performance guarantee will be returned to the successful bidder after the expiry of the empanelment period. However no interest will be given to the successful bidder for this deposited performance guarantee.
2. If the bidder fails to do the supplies satisfactorily or is unable to complete the supplies as per demand within the stipulated time, BSDM reserves the right to cancel the empanelment and forfeit the performance guarantee without assigning any reason. The decision of CEO, BSDM will be final and conclusive in this regard.
3. Failure on the part of bidder to do so may result in cancellation of empanelment and BSDM may at its liberty negotiate with other successful bidders for the empanelment at L1 prices or at negotiated rates.

4. Right to Terminate the Process and issue of Corrigendum and other Right

- A. BSDM may, for any reason, modify the RFP Document by a corrigendum and may, at its discretion, extend the last date for the receipt of Proposals.
- B. BSDM may terminate the RFP process at any time without assigning any reason. BSDM makes no commitments, express or implied, that this process will result in a business transaction with anyone or between anyone.
- C. BSDM reserves the right to modify and amend any of the condition/criterion as stipulated in whole of this RFP Document depending upon project priorities vis-à-vis urgent commitments.

5. Submission of Proposals

- A. The proposal has to be submitted in a sealed non-transparent envelope super scribed with **“Proposal for empanelment with Bihar Skill Development Mission (BSDM) as an agency for providing course content for specified short term modular courses prescribed by respective Sector Skill Councils (SSC) i.e. Qualification Packs (QPs)”** along with Tender Ref. No., Name of the agencies with contact no. / email id, containing following two sealed non-transparent envelopes-
 - A) Envelope – I: Marked as Technical Bid
 - B) Envelope – II: Marked as Financial Bid
- B. Note: Each Envelope (Technical & Financial Bid) should be marked as above. If the envelope is / are not sealed and marked properly, the tendering authority will assume no responsibility for the Bid’s misplacement or premature opening resulting in disqualification.
- C. Bidder shall submit all the required documents as mentioned in the annexure including Tech Forms. It should be ensured that various formats mentioned in this RFP should be adhered to and no changes in the format should be done.

- D. Envelope should indicate clearly the name, address, telephone number, Email ID of the bidder
- E. Any proposal received by the BSDM after the stipulated deadline shall be rejected and returned unopened to the Bidder.
- F. The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- G. BSDM shall not be responsible for any postal delay or non-receipt/ non delivery of the documents. No further correspondence on the subject will be entertained.

6. Technical Bid:

A. Eligibility Criteria:

- Ø The Organization must be either a Training Organizations/Publishing Houses/any such organizations who are either operating in the skill eco-system or are in the publication of books or materials.
- Ø The Organization must be registered under Statutory Act/s.
- Ø The Organization must have ownership of course content of specified QP/s in which it participates.
- Ø The respective Course Content should pass the evaluation by BSDM committee. Evaluation of only English course content will be made.

Note: The organization has to mandatorily submit full Course Content/s for each of the courses (QP/s) in which it is participating. The sealed course content has to be submitted with the technical bid.

Financial Bid of only those bidders who have qualified the technical eligibility criteria will be opened on a date and time duly communicated to them. Price of Hindi and English Course Content will be same and thus quote under financial bid will be irrespective of medium of the course content.

6. Financial Bid

- A. Financial Bid is to be submitted as per the prescribed format (FIN-1).
- B. The Quote will have to be made on per user basis i.e. per Course Content basis (Per Book Basis). The Course wise L-1 bidder shall be decided on the basis of lowest quote by the selected bidders for respective courses.
- C. The price quoted by the bidder shall be an all-inclusive price, at which the respective Course Content will be available at such Authorised Distribution Centre. The price has to be quoted on per user basis or per course content basis (i.e. per book basis). BSDM may ask course wise L-1 bidder to substantiate its quoted price and may negotiate for further rationalization of prices. The price thus arrived will be the approved price of the respective course at which such course content will be purchased by Skill Development Centers (SDCs) at authorised distribution center and will be inclusive of all applicable taxes, duties, charges, levies and expenses.
- D. The Course Content has to be supplied in both English and Hindi Medium. Price of Hindi and English Course Content will be same and thus quote under financial bid will be irrespective of medium of the course content.

- E.** Financial bid (**FIN-1**) must be pre-printed and must be signed and stamped by the authorized representative on each page.
- F.** Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
- G.** The tendering authority may ask L-1 bidder to substantiate its quoted price and may negotiate for further rationalization of prices. The price thus arrived will be the approved price of the respective course.
- H.** Any attempt by a Bidder to influence the bid evaluation process may result in the rejection of its Proposal.
- I.** The selected bidder / bidders will then be issued Letter of Intimation for their respective courses with approved price for course content.

Bid Submission Forms and Annexures

The bidders are expected to respond to the RFP using the forms given in this section with all supporting documents.

Proposal shall comprise of following forms:

Tech 1: Covering Letter with Correspondence Details

Tech 2: Details of the bidder organizations and eligibility related information

Fin 1: Financial Quote (FIN 1)

Annexure I: Affidavit

Annexure II: Power of Attorney in favour of Authorised Representative

Annexure III: Course List

Annexure IV: List of district headquarters of the State of Bihar.

Note: One Copy of this RFP document with each page signed and stamped by the authorised representative has to be submitted along with proposal document as an acknowledgement and acceptance of the terms and conditions and scope of work under this RFP.

Tech 1

Covering Letter on Letterhead of the Bidder with Correspondence Details

<Location, Date>

To,
The Principal Secretary
Department of Labour Resources
Government of Bihar
-cum-
Chief Executive Officer
Bihar Skill Development Mission

Dear Sir,

We, the undersigned, offer to provide services as stated in the RFP No. BSDM/08/2017-2018 dated 22/ 06 / 2017. We are hereby submitting our proposal to empanel with Bihar Skill Development Mission (BSDM) as an Agency for providing Course Content/s for _____ number out of 48 Short Term Modular Courses (QPs) as specified under Annexure III.

We hereby declare and undertake that:

- (a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this document may lead to our disqualification by the BSDM.
- (b) Our Proposal shall be valid and remain binding upon us for a period of 180 days from the last date of submission of this RFP.
- (c) In submitting the Proposal, we undertake to observe the laws against fraud and corruption, including bribery, in force in India.
- (d) We have ownership of course content of specified QP/s in which we have participated under this RFP.

We understand that BSDM is not bound to accept any Proposal that it receives.

We remain,
Yours sincerely,

Authorized Signature: _____

Name and Title of Authorised Signatory: _____

Name of Organisation: _____

In the capacity of / Designation: _____

Correspondence Address: _____

Contact information (Mobile No. and e-mail): _____

Tech 2

Part I

Important Information and Details

Sl. No.	Particulars	Details
1	Name of the Organization:	
2	Name and Designation of the Contact Person	
3	Address and Contact Details (E-Mail and Mobile No.) of the Contact Person	
4	Corporate website URL.	
5	Legal Status (Whether Company, Proprietorship, Partnership, Society/Trust etc.)	
6	Address of Head Office:	
7	Incorporation/ Registration status of the Agency	Submit Incorporation Certificate <i>Page No. at which enclosed: __</i>
8	Date of Incorporation/ Registration	
9	Power of Attorney in the name of the Authorized signatory	<i>Page No. at which enclosed: __</i>
10	PAN Number of the Organization	<i>Page No. at which enclosed: __</i>
11	Sales Tax/ VAT Registration Number	<i>Page No. at which enclosed: __</i>
12	Service Tax number	<i>Page No. at which enclosed: __</i>
13	The Organization must be either a Training Organizations/Publishing Houses/any such organizations who are either operating in the skill eco-system or are in the publication of books or materials.	<i>Submit sufficient proof which can explain this</i> <i>Page No. at which enclosed: __</i>
14	A Notarized Affidavit stating that the firm has not been blacklisted by any Central / State Government / Public Sector Undertakings	<i>Page No. at which Affidavit has been enclosed: __</i>
15	One Copy of the whole of the RFP document with each page signed and stamped.	<i>Page No. at which enclosed: __</i>
16	Sealed course content (of English medium) has to be submitted for each of the Course Content in which it participates.	

(Tech 2)

Part II: Application Details

We are participating for empanelment under for providing Course Content/s in following courses (QP/s) and we undertake that we have developed and have ownership of all such course content/s.

Sl. No.	Sector	Course	Code	Participating (Yes/No)	Course Content Submitted with Technical Bid (Yes/No)
1	Agriculture	Artificial Insemination Technician	AGR/Q4803		
2	Agriculture	Bee Keeper	AGR/Q5301		
3	Agriculture	Broiler Poultry Farm Worker	AGR/Q4302		
4	Agriculture	Dairy Farm Supervisor	AGR/Q4103		
5	Agriculture	Floriculturist - Open cultivation	AGR/Q0701		
6	Agriculture	Floriculturist-Protected Cultivation	AGR/Q0702		
7	Agriculture	Greenhouse Fitter	AGR/Q1001		
8	Agriculture	Hatchery Manager	AGR/Q4910		
9	Agriculture	Layer Farm Worker	AGR/Q4307		
10	Agriculture	Mango Grower	AGR/Q0302		
11	Agriculture	Medicinal Plants Grower	AGR/Q0901		
12	Agriculture	Mushroom Grower (Small Entrepreneur)	AGR/Q7803		
13	Agriculture	Neera Technician	AGR/Q 0505		
14	Agriculture	Ornamental Fish Technician	AGR/Q4912		
15	Agriculture	Pack house Worker	AGR/Q 7503		
16	Agriculture	Pesticide & Fertilizer Applicator	AGR/Q1202		
17	Agriculture	Seed Analysis In- charge	AGR/Q7103		
18	Agriculture	Seed Processing Plant Technician	AGR/Q7104		
19	Agriculture	Seed Processing Worker	AGR/Q 7102		
20	Agriculture	Service & Maintenance Technician- Farm Machinery	AGR/Q1106		
21	Agriculture	Supply Chain Field Assistant	AGR/Q7501		

22	Agriculture	Vermicompost Producer	AGR/Q1203		
23	Agriculture	Warehouse Worker	AGR/Q7502		
24	Agriculture	Watershed Assistant	AGR/Q6607		
25	Apparel	Specialized Sewing Machine Operator	AMH/Q2301		
26	Automotive	Auto Service Technician Level 4	ASC/Q1402		
27	Capital Goods	Grinder-Hand and hand held power tools	CSC/Q 0302		
28	Construction	Assistant Mason	CON/Q0102		
29	Construction	Assistant Shuttering Carpenter	CON/Q0302		
30	Construction	Helper Construction Painter	CON /Q0501		
31	Construction	Mason Marble, Granite and Stone	CON/Q0106		
32	Electronics	Field Engineer –RACW	ELE/Q3105		
33	Food Processing	Dairy Products Processor	FIC/Q2001		
34	Food Processing	Food Products Packaging Technician	FIC/Q7001		
35	Healthcare	Cardiac Care Technician	HSS/ Q0101		
36	Healthcare	Dialysis Technician	HSS/Q2701		
37	Healthcare	Medical Laboratory Technician	HSS/Q0301		
38	Healthcare	Phlebotomy Technician	HSS/ Q0501		
39	IT-ITES	Associate - CRM	SSC/Q2202		
40	IT-ITES	Associate - Desktop Publishing(DTP)	SSC/Q2702		
41	IT-ITES	Associate - F&A Complex	SSC/Q2302		
42	IT-ITES	Infrastructure Engineer	SSC/Q0801		
43	IT-ITES	Web Developer	SSC/Q0503		
44	Leather	Helper Finishing (Footwear)	LSS/Q3002		
45	Security	Armed Security Guard	SSS/Q0201		
46	Tourism & Hospitality	Housekeeping Supervisor	THC/Q0201		
47	Tourism & Hospitality	Tour Manager	THC/Q4405		
48	Tourism & Hospitality	Trainee Chef	THC/Q2702		

FORM FIN-1
FINANCIAL PROPOSAL

{Location, Date}

To,
The Chief Executive Officer,
Bihar Skill Development Mission

Dear Sir,

We, the undersigned, offer to provide the services in accordance with your Request for Proposal No. RFP No. BSDM/08/2017-2018 dated 22/ 06 / 2017. Our Financial Proposal for the assignment is as follows:

1. We understand that nothing will be paid over and above the Financial Quote provided below.

Sl. No.	Sector	Course	Code	Rate Per Course Content (Per User Basis)
1	Agriculture	Artificial Insemination Technician	AGR/Q4803	
2	Agriculture	Bee Keeper	AGR/Q5301	
3	Agriculture	Broiler Poultry Farm Worker	AGR/Q4302	
4	Agriculture	Dairy Farm Supervisor	AGR/Q4103	
5	Agriculture	Floriculturist - Open cultivation	AGR/Q0701	
6	Agriculture	Floriculturist-Protected Cultivation	AGR/Q0702	
7	Agriculture	Greenhouse Fitter	AGR/Q1001	
8	Agriculture	Hatchery Manager	AGR/Q4910	
9	Agriculture	Layer Farm Worker	AGR/Q4307	
10	Agriculture	Mango Grower	AGR/Q0302	
11	Agriculture	Medicinal Plants Grower	AGR/Q0901	
12	Agriculture	Mushroom Grower (Small Entrepreneur)	AGR/Q7803	
13	Agriculture	Neera Technician	AGR/Q 0505	
14	Agriculture	Ornamental Fish Technician	AGR/Q4912	
15	Agriculture	Pack house Worker	AGR/Q 7503	
16	Agriculture	Pesticide & Fertilizer Applicator	AGR/Q1202	
17	Agriculture	Seed Analysis In- charge	AGR/Q7103	

18	Agriculture	Seed Processing Plant Technician	AGR/Q7104	
19	Agriculture	Seed Processing Worker	AGR/Q 7102	
20	Agriculture	Service & Maintenance Technician- Farm Machinery	AGR/Q1106	
21	Agriculture	Supply Chain Field Assistant	AGR/Q7501	
22	Agriculture	Vermicompost Producer	AGR/Q1203	
23	Agriculture	Warehouse Worker	AGR/Q7502	
24	Agriculture	Watershed Assistant	AGR/Q6607	
25	Apparel	Specialized Sewing Machine Operator	AMH/Q2301	
26	Automotive	Auto Service Technician Level 4	ASC/Q1402	
27	Capital Goods	Grinder-Hand and hand held power tools	CSC/Q 0302	
28	Construction	Assistant Mason	CON/QO102	
29	Construction	Assistant Shuttering Carpenter	CON/Q0302	
30	Construction	Helper Construction Painter	CON /Q0501	
31	Construction	Mason Marble, Granite and Stone	CON/Q0106	
32	Electronics	Field Engineer –RACW	ELE/Q3105	
33	Food Processing	Dairy Products Processor	FIC/Q2001	
34	Food Processing	Food Products Packaging Technician	FIC/Q7001	
35	Healthcare	Cardiac Care Technician	HSS/ Q0101	
36	Healthcare	Dialysis Technician	HSS/Q2701	
37	Healthcare	Medical Laboratory Technician	HSS/Q0301	
38	Healthcare	Phlebotomy Technician	HSS/ Q0501	
39	IT-ITES	Associate - CRM	SSC/Q2202	
40	IT-ITES	Associate - Desktop Publishing(DTP)	SSC/Q2702	
41	IT-ITES	Associate - F&A Complex	SSC/Q2302	
42	IT-ITES	Infrastructure Engineer	SSC/Q0801	
43	IT-ITES	Web Developer	SSC/Q0503	
44	Leather	Helper Finishing (Footwear)	LSS/Q3002	

45	Security	Armed Security Guard	SSS/Q0201	
46	Tourism & Hospitality	Housekeeping Supervisor	THC/Q0201	
47	Tourism & Hospitality	Tour Manager	THC/Q4405	
48	Tourism & Hospitality	Trainee Chef	THC/Q2702	

The Quoted rate as above will be rate and will be inclusive of all applicable taxes, duties, charges, levies and expenses.

We know that nothing will be paid over and above the quoted price under any circumstances.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature: _____

Name and Title of Signatory: _____

In the capacity of: _____

Address: _____

E-mail: _____

(Affidavit on non-judicial stamp paper by Authorized Representative of the applicant with his / her dated signature and enterprise seal)

AFFIDAVIT

1. I/We do hereby certify that all the statements made in our bids in response to the RFP Reference No. BSDM/08/2017-2018 dated 22/ 06 / 2017 and in the required attachments are true, correct and complete. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law.
2. I/We, on behalf of (Name of the enterprise), with its registered office at do hereby declare that the above-mentioned bidder is not under a declaration of ineligibility for corrupt and fraudulent practises or for any other reason, whatsoever and has not been blacklisted / debarred by the Government of India or any of its agencies, including public enterprises and or by any State Government or any of its agencies.
3. I/We on behalf of (Name of the enterprise) do hereby affirm and undertake that we have carefully read and understood the whole tender documents and will unconditionally abide by all the terms and conditions given in the RFP document vide reference No. BSDM/08/2017-2018 dated 22/ 06 / 2017.
4. I/We do hereby affirm that our quote for each course content is a fixed rate quote and is inclusive of all applicable taxes, duties, charges and levies. I/We understood that we will not be paid any extra payment other than the quoted rate. I/We also understood that our quoted prices / rates shall remain fixed for the period of empanelment.
5. I/We understand that the tendering authority is not bound to accept a lowest offer/quote that they may receive.
6. I/We undertake that we have developed and have ownership of all such course content/s in which we have participated in this RFP and we further undertake that the Intellectual Property Rights in respect of the Course Content/s proposed hereunder, vests entirely with the us and we by participating in this RFP explicitly warrants that we full legal title and authority of the Course Content/s as proposed under this RFP.

For and on behalf of:

Signature:

Name:

Designation:

Date:

(Enterprise Seal)

Annexure-III

(Power of Attorney in favour of Authorized Representative)

(Note: To be executed on a non-judicial stamp paper of Rs. 100/- or more)

Know all men by these presents that We.....
..... (name of the enterprise and address of the registered office do hereby irrevocably
constitute, nominate, appoint and authorize Mr/ Ms (name)
.....son / daughter / wife of
.....and presently residing at
.....who is presently employed with us and
holding the position of..... as our true and lawful attorney (hereinafter referred to
as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things including to enter
into negotiation, as are necessary or required in connection with or incidental to submission of our Bid for
the "BSDM/08/2017-2018 dated 22/ 06 / 2017".

The attorney is fully authorized for providing information/ responses to the tendering authority,
representing us in all matters before the tendering authority including negotiations with the tendering
authority, signing and execution of all affidavits, undertakings and agreements consequent to acceptance of
our bid, and generally dealing with the tendering authority in all matters in connection with or relating to
or arising out of our bid for the said tender.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things
done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this
Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers
hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,,
THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS
.....DAY OF

For

{ Signature, name, designation and address }

Accepted

.....
(Signature)

(Name, Title and Address of the Attorney)

Witnesses: 1.
2.

ANNEXURE-IV

Sl. No.	List of District Headquarters of the State of Bihar
1	Araria
2	Arwal
3	Aurangabad
4	Banka
5	Begusarai
6	Bhabhua
7	Bhagalpur
8	Bhojpur
9	Buxar
10	Darbhanga
11	East Champaran
12	Gaya
13	Gopalganj
14	Jamui
15	Jehanabad
16	Katihar
17	Khagaria
18	Kishanganj
19	Lakhisarai
20	Madhepura
21	Madhubani
22	Munger
23	Muzaffarpur
24	Nalanda
25	Nawada
26	Patna
27	Purnea
28	Rohtas
29	Saharsa
30	Samastipur
31	Saran
32	Shekhpura
33	Sheohar
34	Sitamarhi
35	Siwan
36	Supaul
37	Vaishali
38	West Champaran