

Model Curriculum

Chauffeur L-5

SECTOR: AUTOMOTIVE
SUB-SECTOR: ROAD TRANSPORTATION
OCCUPATION: DRIVING
REF ID: ASC/Q 9711 Ver:-1.0
NSQF LEVEL: 5



Certificate
CURRICULUM COMPLIANCE TO
QUALIFICATION PACK - NATIONAL OCCUPATIONAL
STANDARDS

is hereby issued by the

AUTOMOTIVE SKILLS DEVELOPMENT COUNCIL

for

MODEL CURRICULUM

Complying to National Occupational Standards of
Job Role/Qualification Pack "**Chauffeur L5**" QP No: "**ASC/Q9711 Level 5**"

Date of Issuance: January 12th, 2017

Valid up to: January 12th, 2019*

*Valid up to the next review date of the Qualification Pack

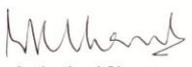

Authorised Signatory
(Automotive Skills Development Council)

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Sr. No.	Module	Key Learning Outcomes	Equipment Required
	Corresponding NOS Code ASC / N 0025		
7	Practice HSE and security related guidelines Theory Duration (hh:mm) 20:00 Practical Duration (hh:mm) 25:00 Corresponding NOS Code ASC / N 0012	<ul style="list-style-type: none"> Identify and report potential safety issues while driving. Follow safety standards. Perform cleanliness and hygiene of vehicle. Perform escalation of issues related to cleanliness, hygiene issues and hazardous material to concern department. Follow instructions or guidelines for preventing danger or damage for the vehicle and report any abnormal observation. Describe how to ensure that the vehicle meets the emission norms. Identify steps of emergency procedures for accident, fire, passenger, client related issues. 	Computer and projector, Fire Extinguisher, First aid kit, Waste bins, PPE Case Study - Audio/video Training charts
	Total Duration Theory Duration 150:00 Practical Duration 200:00	Unique Equipment Required: <ul style="list-style-type: none"> Laptop, White board, marker, projector , screen Driving Simulator , vehicles with dual control for practice cut section models of engine and other aggregates, driving training track, Road Signage charts, tyre lever, tyre inflator, wheel balancing unit, tyre lever, air pressure gauge, eye testing apparatus, automotive traffic signal Complete set of tool box with spanners plier, files, screw drivers, air compressor, battery charger, torque wrenches First aid Box, fire extinguisher, personal protective equipment (PPE) 	

Grand Total Course Duration: **350 Hours, 0 Minutes**

(This syllabus/ curriculum has been approved by Automotive Skills Development Council)

Trainer Prerequisites for Job role: “Chauffeur L 5” mapped to Qualification Pack: “ASC/Q9711, Version 1.0”

Sr. No.	Area	Details
1	Description	To deliver accredited training service, mapping to the curriculum detailed above, in accordance with the Qualification Pack “ <u>ASC/Q9711</u> , Version 1.0”.
2	Personal Attributes	<p>Aptitude for conducting training, and pre/ post work to ensure competent, employable candidates at the end of the training.</p> <ul style="list-style-type: none"> • Strong communication skills, interpersonal skills, ability to work as part of a team; a passion for quality and for developing others; well-organised and focused. • Eager to learn and keep oneself abreast of the latest developments and newer technologies used in the various systems of the vehicle and its aggregates is highly desirable. • Should be able to demonstrate the usage of workshop equipment, instruments, special instruments and tools. • Should have sharp diagnostic abilities for identifying reasons of problems in vehicles and troubleshoot. • Should be hands-on with servicing of vehicles to provide experiential training.
3	Minimum Educational Qualifications	12th Pass/ ITI/ ASDC certified trainer for respective Job Role
4a	Domain Certification	Certified for Job Role: “ <u>Chauffeur L5</u> ”, mapped to QP: “ <u>ASC/Q9711</u> , Version 1.0”. Minimum accepted qualifying score-80% as per ASDC Guidelines.
4b	Platform Certification	Recommended that the Trainer is certified for the Job Role: “ <u>Trainer</u> ”, mapped to the Qualification Pack: “ <u>MEP/ Q0102</u> ”. Minimum accepted score as per MEPSC guidelines is 80%.
5	Experience	<ul style="list-style-type: none"> • 5 year of driving & ASDC certified trainer • Valid Driving License Required

Annexure: Assessment Criteria

Assessment Criteria	
Job Role	Chauffeur L- 5
Qualification Pack	ASC/Q9711, V1.0
Sector Skill Council	Automotive

Sr. No.	Guidelines for Assessment
1	Assessment to be conducted by ASDC as per competency output defined in the NOS/QP and the assessment criteria provided in the NOS/QP.
2	Assessment to be carried out by a third party Assessment Body duly affiliated to the SSC.
3	ASDC assessments will be comprehensive and cover all aspects of acquired knowledge, practical skills and also basic ability to communicate. Accordingly, evaluation process would include: <ol style="list-style-type: none"> i. Theory/Knowledge test ii. Practical demonstration test iii. Face to Face Viva
4	Theory/Knowledge assessment will be carried out on line through a link provided for each assessment that generates a random paper from a bank of questions available at the back end. <ul style="list-style-type: none"> • Exception to an online test in favour of Paper Test would be subject to non-availability of requisite broad band and/or hardware. • On line test would be conducted in the presence of an ASDC assessor till web enabled proctoring is deployed.
5	ASDC assessor would be conducting Practical and Viva as per the criteria provided in the NOS/QP.
6	Cut off criteria for certification (Marks obtained in %):75%

	<ul style="list-style-type: none"> stopping the vehicle at a safe place carrying out a quick diagnostic check carrying out minor adjustments or temporary repairs if possible asking for help in case of major problems by accurately reporting the exact nature of problem so that adequate help is made available at all times while driving to practice good driving habits of gear change, acceleration and braking to ensure obtaining maximum fuel efficiency. 				
	PC11. Check the working of in-built GPS system if fitted.		6	3	3
	PC12. load the passenger's luggage (if any) in the boot of the vehicle		3	1	2
	PC13. Offer help for boarding to elderly or differently abled customers		3	1	2
	PC14. Start the engine, wear seat belt, ensure that front row passenger also wears the belt. Also ensure that all doors are locked; child locks as needed.		5	2	3
	PC15. Check with the passenger about his destination / schedule if not informed in advance.		5	2	3
	PC16. Select the destination route of the passenger considering the traffic condition and distance.		5	2	3
	PC17. Start and adjust air conditioning and ventilation as per customer requirement.		3	1	2
	PC18. Tune in to radio station channels as per customer/owner choice.		3	1	2
	PC19. Drive through the selected route without violating any traffic norms.		5	2	3
	PC20. If unsure about the route stop and ask for directions from locals.		5	2	3
	PC21. Avoid unnecessary honking and avoid using high beam lights in city.		5	2	3
	PC22. En-route, pay toll charges if any		4	2	2
	PC23. Do not use mobile phone while driving.		4	2	2
	PC24. Do not indulge in unnecessary talk with customer and specially avoid topics involving sensitive issues.		6	3	3
	PC25. On reaching the destination stop the vehicle and help customers in de-boarding safely taking special care in case of elderly and differently abled.		4	1	3

	giving full and accurate details				
	PC13. Check the exhaust as per the recommended guideline and ensure the vehicle is meeting the emission norms. In case not get the vehicle re-tuned/adjusted			2	3
	PC14. Get the waste from routine cleaning, changed spare parts etc. disposed off as per environmental norms			2	3
	Total		75	30	45
	Grand Total	695	695	255	440
	Percentage Weightage (%)			37	63