







# Participant Handbook

Sector Iron & Steel

## Sub-Sector

Steel, Sponge iron, Ferro Alloys, Re-Rollers, Refractory

Occupation
Mechanical Maintenance

Reference ID: ISC/Q0905, Version 1.0 NSQF Level 3

> Fitter – Levelling, Alignment & Balancing

#### **Published by**

All Rights Reserved, First Edition, March 2016

**Copyright © 2016** Indian Iron & Steel Sector Skill Council Sector Skill Council Contact Details: Address: Royal Exchange, 6 N.S. Road, Kolkata - 700 001 Email: info.iisssc@gmail.com Phone: +91 9831083024

## Disclaimer

The information contained herein has been obtained from sources reliable to Indian Iron & Steel Sector Skill Council. Indian Iron & Steel Sector Skill Council disclaims all warrantees to the accuracy, completeness or adequacy of such information. Indian Iron & Steel Sector Skill Council shall have no liability for errors, omissions, or inadequacies, in the information contained herein, or for interpretations thereof. Every effort has been made to trace the owners of the copyright material included in the book. The publishers would be grateful for any omissions brought to their notice for acknowledgements in future editions of the book. No entity in Indian Iron & Steel Sector Skill Council shall be responsible for any loss whatsoever, sustained by any person who relies on this material. The material in this publication is copyrighted. No parts of this publication may be reproduced, stored or distributed in any form or by any means either on paper or electronic media, unless authorized by the Indian Iron & Steel Sector Skill Council.



Skilling is building a better India. If we have to move India towards development then Skill Development should be our mission.

Shri Narendra Modi Prime Minister of India







# Certificate

## COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

## Indian Iron & Steel Sector Skill Council

for

## **SKILLING CONTENT : PARTICIPANT HANDBOOK**

Complying to National Occupational Standards of Job Role/Qualification Pack: ' Fitter- Levelling alignment & balancing 'QP No. ' ISC/Q0905 NSQF Level 3 '

Date of Issuance: April 9t<sup>h</sup>, 2016 Valid up to\*: April ao<sup>th</sup>, 2018 \*Valid up to the next review date of the Qualification Pack or the 'Valid up to' date mentioned above (whichever is earlier)



## About this book -

This Participant Handbook is designed to enable training for the specific Qualification Pack (QP) of Iron & Steel Industry. Each National Occupational (NOS) is covered across the Units.

The job holder is responsible for alignment of moving parts (e.g. pumps, blowing fans, etc.), checking the vibration of moving parts (blower fan, pumps, motor etc.) & balancing of equipment shafts (input and output). This book is all about training of ensuring alignment of moving parts (e.g. pumps, blower fans, etc.), checking the vibration of moving parts (blower fan, pumps, motor gear box etc.) & balancing of equipment shafts (input and output) under the proper supervision.

Key Learning Objectives for the specific NOS mark the beginning of the Units for that NOS. The symbols used in this book are described below.

# Symbols Used



Key Learning Outcomes



Steps





Unit Objectives



# **Table of Contents**

S.No.	Modules and Units	Page No.
1	Introduction	1
	Unit 1.1 – Understanding of Iron & Steel industry	3
	Unit 1.2 - Understanding various types of Iron & Steel industry	7
	Unit 1.3 – Creation of products in Iron & Steel industry	11
2	Occupational health and safety (OHAS) (ISC/N0008)	19
	Unit 2.1 – Learn occupational health and safety	21
	Unit 2.2 – Hazard	24
	Unit 2.3 – Safe working practices	32
	Unit 2.4 – Working at heights and confined spaces	37
	Unit 2.5 – Fire prevention	45
	Unit 2.6 - Emergencies, rescue and first aid procedures	50
3	5S & housekeeping (ISC/N0905)	57
	Unit 3.1 - Identification of bottlenecks in functioning of work place	59
	Unit 3.2 - Various methods of housekeeping	62
	Unit 3.3 – Waste disposal	73
4	Job understanding requirements (ISC/N0901)	77
	Unit 4.1 – Limits, Fits and Tolerances	79
	Unit 4.2 – Understanding the engineering drawings	85
	Unit 4.3 – Using of hand tools	96
	Unit 4.4 – Using of measuring instruments	109
	Unit 4.5 – Diagnosing and reporting of defects	120
5	Levelling, Alignment & Balancing of rotary machines (ISC/N0927)	123
	Unit 5.1 – Levelling	125
	Unit 5.2 – Alignment	128
	Unit 5.3 – Balancing	139



S.No.	Modules and Units	Page No.
6	Performing operation of levelling, alignment & balancing (ISC/N0928)	145
	Unit 6.1 - Preparing for levelling, alignment & balancing	147
	Unit 6.2 - Ensuring material appropriateness	150
	Unit 6.3 - Performing levelling, alignment & balancing	151
	Unit 6.4 - Ensuring housekeeping and safety on the shop floor	154
	Unit 6.5 - Monitoring and recording of vibration	157
	Unit 6.6 - Conducting quality checks and tests	158
7	Reporting and documentation (ISC/N0906)	165
	Unit 7.1 – Documentation for health and safety	167
	Unit 7.2 - Documentation of defects	172
8	Problem identification and escalation (ISC/N0908)	175
	Unit 8.1 – Risk management	177
	Unit 8.2 – Escalation matrix	179
9	Work effectively with others (ISC/N0009)	183
	Unit 9.1 - Ensure appropriate communication with others	185
	Unit 9.2 - Workplace etiquette	188
10	Employability & Entrepreneurship Skills	191
	Unit 10.1 – Personal Strengths & Value Systems	195
	Unit 10.2 – Digital Literacy: A Recap	214
	Unit 10.3 – Money Matters	220
	Unit 10.4 – Preparing for Employment & Self Employment	231
	Unit 10.5 – Understanding Entrepreneurship	240
	Unit 10.6 – Preparing to be an Entrepreneur	262



# 5.2.1.2 Causes of Misalignment ——

Causes of misalignment are:

- Because of thermal growth in machines, movement of one piece of equipment comparative to other piece can be found. Piping strain or strain induced by electrical connections.
- Strain brought by electrical connections. Movement or settling of the foundation or base plate.
- Torsional movement taking place at start-up or while operating.
- Movement or settling of the foundation or base plate.
- Inaccurate or incomplete alignment procedures (human error).

# - 5.2.1.3 Effects of Misalignment —

Effects of misalignment can be found all around in a workshop. High noise levels or constantly vibrating floors are strong indications of possible misalignment of machinery. Some of the other

effects can be:

- Lost production
- Poor-quality products
- Increase in spare parts purchases Reduced profits



Fig 5.2.3 : Effects of misalignment

- Less profit High Bearing and coupling temperatures
- Excessive vibration
- Looseness of foundation bolts
- The breaking (or cracking) of shafts at, or close to the inboard
- High power consumption
- Movement or settling of the foundation or base plate.
- Inaccurate or incomplete alignment procedures (human error).

## 5.2.1.4 Indications of Misalignment ———

Misalignment in rotating machinery can be detected in many different ways. Some of the indications of misalignment are:

- Wobbling shafts
- Excessive vibration
- Excessive bearing temperature
- Noise
- Bearing wear pattern
- Coupling wear

#### Precise alignment pays off in many ways:

- Reduce power consumption
- Decrease wear on bearings, seals, shafts and couplings
- Avoid overheating of bearings and couplings
- Reduce vibrations in shafts and foundation bolts
- Significantly reduce damage to shafts and foundation bolts.

## – 5.2.2 Methods of Alignment —

## - 5.2.2.1 Pre-Alignment Considerations -

Before starting alignment process, several things have to be considered.

Soft foot: When equipment foot is not sitting flat on its base then soft foot occurs. The foot instability can be removed by tightening of foot bolts fitted with the foundation; but this

Soft foot

action can create the strain in the bearings of equipment and may increase the vibration.

## Checking and correcting Soft Foot:

- 1. Loosen all the hold-down bolts and check for any gaps under the feet using a feeler gauge, as shown in Fig.
- 2. Eliminate the gap under the foot by placing the largest single shim that will close the gap

under each foot without raising the machine.

3. After shimming, tighten the bolt and move onto the next foot pad and repeat the procedure.



Fig 5.2.5 : Checking and correcting Soft Foot

4. If a gap still remains, place additional shims under each foot to close the remaining gap.

#### Bar Sag

Bar sag is simply the effect of gravity on a fixture. This effect can be measured accurately. As it affects the final accuracy of the alignment, it must be accounted for in your readings or eliminated from your fixtures before taking indicator readings.

## **Determining Bar Sag:**

Bar sag is determined by rigidly mounting the indicator bracket with the dial indicator stem on a firm piece of pipe resting on top in the 12:00 o'clock position. In this position, set the dial indicator at zero and then start rolling the pipe until the indicator is at the bottom 6:00 o'clock position on the pipe. In the example, the bar sag was measured at negative -.005 inch.



# 5.2.2.2 Methods of Alignment -

It is obvious there are many methods available today to align machinery. The methods we will cover are:

- Visual Line-Up
- Rim and Face
- Cross Dial

- Reverse Dial
- LaseR

## 1. Visual Line-Up

The visual line-up method, shown in Figure 12, is the most common method of alignment. Used in initial installations, visual line-up allows technicians to analyze the working conditions and feasibility of installation.



Fig 5.2.7 : Visual Line-up

#### 2. Rim and Face

Dial indicators are used to determine the offset between coupling halves. Corrections are made under all four of the machines feet. Dial indicators measure the gap between coupling halves at the bottom and top of the coupling. The rim reading measures the offset between the coupling halves. The face reading measures the angular difference between the faces of the coupling, as shown in Figure 5.2.8.



Fig 5.2.8 : Rim and face method

The rim and face alignment method is commonly used where space considerations would prevent the use of the cross dial or reverse dial methods. It also is the only method that can be used when rotation of both shafts cannot be accomplished. The results of the misalignment can only be calculated mathematically, and parallel and angular misalignment must be calculated separately. Angular Misalignment Corrections: Steps

Step 1: Zero the dial indicator at the 12 o'clock position (3 o'clock position for horizontal moves).

- Step 2: Rotate the indicator 180 and read the error from the difference in reading.
- **Step 3:** Measure the coupling diameter of indicator travel.
- **Step 4:** Measure the distance between the coupling face and the front foot and the rear foot.
- Step 5: Calculate proper shim movement (or horizontal movement) with the following formula:







DIA OPMENT IP

Address:Royal Exchange, 6 N.S. Road, Kolkata - 700 001E-mail:info.iisssc@gmail.comWeb:www.iisssc.orgPhone:+91 9831083024CIN No.:U74900WB2013NPL197827



