



Expression of Interest

For

Shortlisting of Training Partners for Implementation of

**Centrally Sponsored Scheme for Vocationalization of
Secondary & Higher Secondary Education**

In

220 Government Schools in State of Jammu & Kashmir

Eoi No.: NSDC/GoJK/CSSVHSE/EOI/0912-1612/2016 dated 9th December 2016



BACKGROUND

- The Government of India brought out a revised Centrally Sponsored Scheme for Vocationalisation of Secondary and Higher Secondary Education by Ministry of HRD to integrate employability education into School Education in September 2011.
- The scheme is operated within the NSQF (National Skill Qualification Framework), which establishes a system of clear educational pathways from school to higher education while providing certification of vocational skills.
- Government of Jammu & Kashmir has implemented the scheme in 132 schools till 2015-16, starting from IXth standard through NSDC approved Training Partners.
- For 2016-17, The Government of Jammu & Kashmir has been given approval and funding by MHRD to implement the scheme in additional 220 Higher Secondary level Schools.
- The State Government of Jammu & Kashmir is keen to outsource the entire Training Delivery in these schools to NSDC approved Training Partners and has approached NSDC with a request to provide a panel of shortlisted NSDC approved Training Partners for the roll out.
- **The earlier EoI (EoI No.: NSDC/GoJK/CSSVHSE/EOI/1411-2111/2016, dated 14th November, 2016) on the same subject has been abolished by the State Government of Jammu & Kashmir, and the present EoI document has been rolled out in place of the aforesaid with further revised clauses. Thus, the proposals submitted by NSDC approved partners for the earlier EoI (NSDC/GoJK/CSSVHSE/EOI/1411-2111/2016 dated 14th November 2016), stands null and void.**
- This EoI is intended to shortlist NSDC approved Training Partners for the following trades in the schools of the State of Jammu & Kashmir

Sector	Tentative number of Schools
Agriculture	23
Beauty & Wellness	17
Healthcare	97
IT-ITeS	170
Media & Entertainment	16
Retail	49
Security	30
Sports	16
Telecom	10
Tourism & Hospitality	42

- The number of schools may vary at the time of final allocation.
- The Project will be jointly funded by Central Government and the State Government.
- The teacher handbook and the student curriculum and courseware is already developed by PSSCIVE, Bhopal based on the NOS set by the SSCs. The same is available at <http://psscive.nic.in/> or <http://cive.org/>



The NSDC approved Training Partners (further to be referred as “TP”) who will be selected by a State Level Selection Committee are supposed to take up the following activities:

- a) **Faculty Deployment** – Provide full time contractual trainer as per the trainer qualification norms prescribed by the PSSCIVE Bhopal. The same is available at <http://psscive.nic.in/> or <http://cive.org/>
- b) **Faculty Salary:** The state shall provide an honorarium of INR 20,000 per month to TPs which is to be paid each Vocational Trainer deployed by the TPs at schools.
- c) **TP Coordinator Salary** - The state shall provide an honorarium of INR 25,000 per month to TPs which is to be paid each TP Coordinator, deployed by the TPs.
- d) **Training Delivery**
 - Understand the existing content of the curriculum prepared by PSSCIVE Bhopal and get it delivered through its faculty effectively in the classroom.
 - Ensure that the entire vocational content designed is delivered in the classroom within the stipulated time. Ensure quality parameters are met.
 - Ensure conduction of internal assessments of students on a weekly/ monthly basis as per the assessment pattern set up for the domain.
 - Conduct soft skill training including preparing the students for work as per the industry requirement.
 - Inviting and organising guest lectures from domain related experts working in industry.
 - Organise the On the Job Trainings.
- e) **Service Level Terms:** Following Service Level Terms will have to be adhered by the selected TP
 - Complete the syllabus as per the time line.
 - Conduct practical sessions as per the syllabus.
 - Arrange industry guest lecture as and when required.
 - Facilitate industry interaction and interface.
 - Arrange/facilitate minimum 70% placement of the eligible and interested students at the end of Class 12th. Arrange campus interview where ever possible and needed.
- f) **Industry Interface:** Organize for internship and/or industry exposure visit for the students.
- g) **Management and Monitoring Expenses:** To meet the management and monitoring expenses for conducting the aforesaid activities the State shall pay a sum of 15% of the trainers’ salary to the TPs.



ELIGIBILITY CONDITIONS

Sl. No	Criteria	Unit	Minimum requirement	Prerequisite
1	NSDC approved/funded Training Partner <u>(Certificate issued by NSDC is required to be attached)</u>	-	Yes	Mandatory
2	No. of years of Existence as on 30 th November 2016 <u>(Certificate of incorporation issued by Govt. of India is required to be attached)</u>	Years	3	Mandatory
3	Organization's presence in State of Jammu & Kashmir (Head Office / Branch Office / Operational Centre) OR successful experience of working in Skill Development initiatives in the State of Jammu & Kashmir, as on 30 th November 2016	Existence of Head Office / no. of Branch Office / no. of Operational Centre) OR successful experience of working in Skill Development initiatives in the State of Jammu & Kashmir	-	Preference
4	No. of people trained in related domain in last 3 years	No. of youths	1,000	Mandatory
5	No. of people placed in related domain in the last 3 years	No. of youths	500	Mandatory
6	Total Revenue of the Organization in last 3 Financial Years (FY : 2013-14, 2014-15, 2015-16) <u>(Certificate issued by CA is required to be attached)</u>	INR Lakhs	100	Mandatory

Further to above:-

- **Approval from NSDC to conduct trainings in the identified sector**
- Preference to TPs affiliated to the respective Sector Skill Council (SSC) of the identified sector and done trainings with the NSDC/SSC ecosystem.
- Preference will be given to TPs already implementing CSS for VHSE in Schools across any other State.
- **Partners overall performance with NSDC as per Monitoring Team norms will be considered for eligibility of the Training Partners.**



EVALUATION CRITERIA

CATEGORY	CRITERIA	MARKS
No. of Self-Owned Operational Training Centres in the State of Jammu & Kashmir	1 to 4	5
	5 to 10	10
	>10	15
No. of people trained in proposed sectors in Last 3 Financial Years	1000 to 5999	2.5
	6000 to 10000	5
	>10000	10
No. of placements conducted in proposed sectors in Last 3 Financial Years	500 to 4199	5
	4200 to 7000	10
	>7000	15
Operation in no. of Schools where the same or similar scheme through any other Govt. Skill Development Initiatives, have been implemented across States	1 to 74	2.5
	75 to 150	5
	>150	10
Maximum Marks		50

OTHER TENETS

- Each TP may apply for a maximum of **THREE** trades
- The selected TP will be allocated fixed number of schools to serve
- The broad model is that TP will be paid salary for the trainers and in addition per trainer administrative cost shall be charged by the TP
- In addition, the State Government will reimburse the actual expenses to the TPs for the activities that the TPs will undertake for the effective implementation of the scheme, as per its provisions. The activities are as follows: Trainer recruitment costs, Guest Lectures, OJTs, Field Visits, Office Expense etc. *[Final financial model will be discussed with State Govt. at a later stage]*
- The setting up of labs in the schools could be entrusted to the selected TP by the State Government. In such cases, expenses incurred will be reimbursed to the TP as per the scheme provisions by the State Government.
- **Those TPs who have presence in State of Jammu & Kashmir (Head Office / Branch Office / Operational Centre) OR successful experience of working in Skill Development initiatives in the State of Jammu & Kashmir, as on 30th November 2016 will be accorded preference.**
- **The TPs must be in a position to pay salary to the Trainers engaged for at least three months in case of non-receipt of fund from RMSA, due to delay in release of funds from RMSA.**



WAY FORWARD

- A list of ELIGIBLE Training Partners shall be prepared based on the eligibility conditions mentioned above (*chart name: "ELIGIBILITY CONDITIONS"*).
- On the basis of evaluation criteria, the eligible Training Partners will be evaluated and a list of shortlisted Training Partners will be prepared depending on the requirements of the sector.

Sector	No. of Schools	No. of Partners to be selected for implementation*	No. of Partners to be shortlisted for Presentations**
Agriculture	23	1	3
Beauty & Wellness	17	1	3
Healthcare	97	3	9
IT-ITeS	170	4	10
Media & Entertainment	16	1	3
Retail	49	2	6
Security	30	1	3
Sports	16	1	3
Telecom	10	1	3
Tourism & Hospitality	42	2	6

* Final Number of TPs, selected for implementation is the discretion of State Govt. In case of Sectors where number of schools is less, Training Partners having expertise in multiple sectors may be preferred considering operational feasibility

** Through evaluation, number of TPs shortlisted will be at a ratio of 1:3 (number of TPs to be selected : number of TPs to be shortlisted). This ratio may alter depending upon the number of eligible TPs showing willingness to participate (applied) / qualification points secured by any TP in the mentioned sectors (as specified below). Total number of shortlisted TPs will not exceed the count as specified in the EoI document / 10 (In case of number of TPs to be selected is more than 3), in any sector until and unless any exceptional scenario arises as mentioned below

** Through evaluation, TPs are listed in descending order of marks obtained by them. In case, as per evaluation criteria, the last shortlisted partner obtains the same marks with the next in the list, then more number of TPs may be shortlisted

- Shortlisted Training Partners in each sector will be required to make a presentation to the State Government for technical presentations.
- Final selection of Training Partners will be done by the State Level Selection Committee formed by State Government. For each sector the ranking of the TPs would be done according to the total Qualification Points received.



APPLICATION PROCEDURE

Interested Training Partners would be required to apply through NSDC and should strictly adhere to the following instructions:

1. Documents to submit (**MANDATORY**):

- a. Annexure 1 (Cover Letter – Scanned of duly signed and stamped on Company letter-head)
- b. Annexure 2 (Duly filled EXCEL file)
- c. Copy of Certificate of incorporation issued by Govt. of India
- d. Copy of NSDC Partnership Certificate
- e. Copy of SSC-affiliation Certificates (if affiliated) for respective Sectors in which applying (*Only preferred criteria*)
- f. Last 3 FY Revenue Certificate issued by CA
- g. Details of Organization's presence in State of Jammu & Kashmir (Address, Contact Person AND Contact Details of Head Office / Branch Office / Operational Centre) OR successful experience of working in Skill Development initiatives (work order AND project completion certificate / any documents issued by the competent authority carrying information of successful completion of the project) in the State of Jammu & Kashmir, as on 30th November 2016, if any

In case the Partner does not submit any of the aforesaid supporting documents (as specified ONLY), the related data provided in the proposal will not be considered for the concerned parameters. In such cases, the related data will be considered as '0' ('zero' in case of numeric data) and/or 'Negative' (in case of factual data)

2. For consideration of your proposal, please share the information as directed below in point number – 2.A. and 2.B (MANDATORY):

- A. Soft copies of the aforesaid documents are to be submitted to: schoolprojects@nsdcindia.org

The subject line of the e-mail should be:

"Response to Eoi : NSDC/GoJK/CSSVHSE/EOI/0912-1612/2016"

KINDLY INTIMATE US YOUR WILLINGNESS TO PARTICIPATE IN THE PROJECT AND THE INTERESTED SECTOR OVER E-MAIL BY 16th December, 2016 by 13:00 (1:00 PM)

- B. Interested Training Partners would be also required to assemble a Spiral Bound Book with copies of the aforesaid documents (**signed and stamped on all pages**) and would send it to the below address:

To
The Head – Standards & QA
National Skill Development Corporation
Block-A, Clarion Collection, (Qutab Hotel)
Shaheed Jeet Singh Marg
New Delhi-110016

The Envelope should contain the heading as: **"RESPONSE TO EOI FOR SCHOOLS IN JAMMU & KASHMIR – 2016-17: 0912-1612/2016"** and should reach NSDC office latest by **16th December 2016 by 13:00 (1:00 PM)**

NOTE

NO EOIs SHALL BE ENTERTAINED POST THE END DATE AND TIME AS SPECIFIED ABOVE



ANNEXURE - 1

COVER LETTER (On the letterhead of the Training Partner)

Dated:

To

**The Head, Standards & QA
National Skill Development Corporation
Block-A, Clarion Collection, (Qutab Hotel)
Shaheed Jeet Singh Marg
New Delhi-110016**

Sub: Response to EoI for Implementation of Centrally Sponsored Scheme for Vocationalization of Secondary & Higher Secondary Education in 220 Government Schools in State of Jammu & Kashmir

Ref: EoI No.: NSDC/GoJK/CSSVHSE/EoI/0912-1612/2016 dated 9th December, 2016

Dear Sir,

1. With reference to the EoI document dated **9th December, 2016** we have examined the EoI document and understood its contents and hereby submit our application for the aforesaid Project. The application is unconditional.
2. We acknowledge that the competent authority for evaluation of proposal will be relying on the information provided in the application and the documents accompanying the application for selection, and we certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. We shall make available to the competent authority for evaluation of proposal any additional information if found necessary or required to supplement or authenticate the application.
4. We acknowledge the competent authority for evaluation of proposal has complete right to reject our application without assigning any reason, in case of any eccentricities
5. We declare that:
 - a) We have examined and have no reservations to the application documents, and accept the same including any addendum issued by the Authority
 - b) We do not have any conflict of interest in accordance with this document
 - c) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered into with the Authority or any other public sector enterprise or any Government, Central or State; and
6. We understand that you may cancel the process at any time and that you are neither bound to accept any application that you may receive nor to invite the applicants to apply for the Project, without incurring any liability to the applicants.



7. We undertake that in case of any change in facts or circumstances during the application process, we are attracted by the provisions of disqualification in terms of this EoI and shall intimate the Authority of the same immediately.
8. We acknowledge that <<name of Training Partner Organization>>, being a <<company/trust/partnership firm/society>> is qualified on the basis of Qualification required as per the EoI.
9. We hereby irrevocably waive any right which we may have at any stage of law or howsoever otherwise arising to challenge or question any decision taken by the competent authority for evaluation of proposal in connection with the selection of the applicant, or in connection with the selection/ application process itself, in respect of the above mentioned Project and the terms and implementation thereof.
10. We have studied all the application documents carefully. We agree that we shall have no claim arising out of any documents or information provided to us by the Authority for evaluation of proposal or in respect of any matter arising out of or relating to the bidding process.
11. We agree and understand that the selection is subject to the provisions of the application documents. In no case, we shall have any claim or right of whatsoever nature if the Project is not awarded to us or our application is rejected or not opened.
12. We agree and undertake to abide by all the terms and conditions of the EoI.

Yours faithfully,

Date: (Signature, name and designation of the authorized signatory)

Place: (Name and seal of the Organization)



ANNEXURE - 2

TECHNICAL EVALUATIONS FOR THE EOI FOR IMPLEMENTATION OF VOCATIONAL EDUCATION IN GOVT. SCHOOLS IN JAMMU & KASHMIR

Training Partner Name	No. of years of Operation	Interested Sector / s	Affiliated to SSC	Trainings Conducted in the Sector	Placements done in the sector	No. of Self Owned operational centres in JAMMU & KASHMIR	Operation in no. of Schools where the same or similar scheme through any other Govt. Skill Development Initiatives, have been implemented across States			
			(Y or N) If Yes, share the certificates	(Last 3 F.Y. numbers)	(Last 3 F.Y. numbers)		(Y or N)			
	<i>As on 30th November 2016</i>	<i>Sector 1</i>	<i>Sector 1</i>	<i>Sector 1</i>	<i>Sector 1</i>	<ul style="list-style-type: none"> • Total no. of Centres • Centre details: <ul style="list-style-type: none"> - Name of Centre - Address - Name of Centre Head - Contact Number 	If Yes, share details as follows:			
		<i>Sector 2</i>	<i>Sector 2</i>	<i>Sector 2</i>	<i>Sector 2</i>		State	Scheme / Project name	Sector	No. of Schools
		<i>Sector 3</i>	<i>Sector 3</i>	<i>Sector 3</i>	<i>Sector 3</i>					

All fields are mandatory